



**APPLICATION**  
**Human Services Department**  
**Housing and Community Development Division**  
**Community Development Block Grant - CARES Act (CDBG-CV)**  
**Special Funding Request**  
**Prevent, Prepare for, Respond to the coronavirus or like pandemic**

<b>Name of Applicant</b>	Town of Gila Bend	
<b>Name of Project</b>	Community Center	
<b>National Objective</b>	Benefit to Low-and Moderate-Income Individuals	
<b>Eligible CDBG-CV Tieback</b>	Prepare for	
<b>Amount Requested</b>	\$450,000.00	
<b>Target Population</b>	Area Based - based on census tract/block group	
<b>Project Location</b>	202 N. Euclid Avenue Gila Bend, AZ 85337	
<b>2010 Census Track(s) and Block Group(s)</b>	7233.05 (block 1 and block 2)	
<b>County Supervisor District</b>	5 US Congress District	3

**CERTIFICATION:** We hereby submit this application for Community Development Block Grant – CARES Act (CDBG-CV) funding. We certify that, to the best of our knowledge and belief, the information included in this application has been carefully examined and is complete. Applicant understands and agrees to comply with the policies, rules and regulations applicable to the submittal of this application and any resulting activity if grant funding is awarded. The applicant acknowledges and commits to expending the awarded funding by June 30, 2023. It is further understood that written commitments presented in this application must be honored and will become a part of any subsequent funding contract.

<b>Contact Person</b>		<b>Mayor/ Director</b>		
Katherine Valenzuela		Chris Riggs		
<b>Title</b>		<b>Title</b>		
Town Manager		Mayor		
<b>Email</b>		<b>Email</b>		
kvalenzuela@gilabendaz.org		criggs@gilabendaz.org		
<b>Address</b>	644 W. Pima Street			
<b>Phone</b>	(928) 683-2255	<b>Phone</b>	(928) 683-2255	
<b>DUNS</b>	86483542	<b>Tax ID</b>	860180960	
<b>Authorized Signature</b>			<b>Date</b>	8/25/2021

**PROJECT ACTIVITY AND NEED, COMMUNITY INVOLVEMENT, AND OUTCOME(S)**

Describe the need that precipitates the need for the proposed project and how the project will address the preparation for, prevention of, and the underlying need for the project. Identify how the community has been involved in the development of the project. Provide a clear, outcome measurement of success for the project. Points Possible = 15

SCOPE OF WORK AND PROJECT NEED
<p>The coronavirus pandemic has fundamentally changed every aspect of our service delivery at the Community Center with the social distancing guidelines. When the Community Center renovation and expansion was completed in 2018, only the public areas, such as the dining room, kitchen, and bathroom were renovated. Two ADA-compliant showers were also installed. Staff offices were not renovated at all as the focus was on public areas.</p> <p>Two staff members for senior services, funded by Area Agency on Aging, share a 12 x 10 office. A second staff member overseeing both the Senior Center and Community Action Program has a 12 x 10 office, but often meets with more than one participant at a time. Confidentiality is key for these services and requires a private meeting space. With the six-foot social distancing guidelines, these small offices make it challenging to safely accommodate both staff and the public. The entryway extension would allow for more social distancing in</p>
COMMUNITY INPUT
<p>Community members have noted the small size of the two offices for both staff safety and participant safety since the start of the pandemic. Our Community Action Program recently moved back to its original location at the Community Center. Feedback from clients has been that additional lobby and office space to allow for privacy would be beneficial.</p>
MEASURABLE OUTCOME(S)
<p>Reconfigured/expanded staff offices and expanded entryway to allow for adequate six-foot social distancing.</p>

## **CDBG-CV TIEBACK**

CDBG-CV funds must prepare for, prevent, or respond (CDBG-CV tieback) to the coronavirus or other like pandemics. In the space below provide a detailed project description, include in detail how the proposed project will meet the CDBG-CV tieback.

CDBG-CV TIEBACK DESCRIPTION
<p>Reconfiguring/modifying staff offices. These offices were not part of the renovation project previously done at the Community Center because that project focused exclusively on the public areas of the building. Staff need to be able meet with clients privately in a well-ventilated and socially distanced setting. The Community Center staff continued to serve the public from the start of the pandemic to now. Service delivery was modified and different, but it happened Monday-Friday, even during the scariest times. The Center was closed for only 7 business days during this pandemic due to an exposure. Even then, volunteers and staff from other departments helped to provide services to our most vulnerable clients. Now is the time to be prepared for another potential public health issue for the sake of the community and the staff members who serve them.</p>

## **BENEFICIARIES**

If the project is a Low-and Moderate-Income Area, provide the qualifying census tracts and block group, from the list included in the NOFA, that would benefit from the CDBG-CV.

List is auto populated from the front page of application.

**7233.05 (block 1 and block 2)**

If the project is based a Limited-Clientele,

a. Are the beneficiaries a presumed benefit, (abused children, battered spouses, elderly persons -older than 62, severely disabled adults, homeless persons, illiterate adults, persons living with AIDS and migrant farm workers):      Select One

b. Indicate the anticipated number of beneficiaries: \_\_\_\_\_

c. Describe how the demographic (race, ethnicity, income) will be recorded

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## PROPOSAL BUDGET AND NARRATIVE

Budget for the program, including CDBG-CV and leveraged funds; use of funds to obtain measurable outputs and outcomes. The applicant provides a budget overview, with leveraged funds, a clear budget narrative, and a complete budget estimate with a breakdown of direct and indirect cost. The estimate is understandable and reasonable. The amount of CDBG-CV funding requested, along with other leveraged funds, would provide adequate funding for the applicant to complete the project. Points Possible = 15.

<b>BUDGET OVERVIEW</b>		
<b>INCOME BUDGET</b>	<b>FUNDS</b>	
Maricopa County CDBG- CV funds		\$450,000.00
Applicant's Funds		\$10,000.00
Federal or State Funds		\$0.00
Other		\$0.00
<b>TOTAL INCOME</b>		<b>\$460,000.00</b>
<b>EXPENDITURES</b>	<b>CDBG-CV FUNDS</b>	<b>NON-CDBG-CV FUNDS</b>
Construction/Rehabilitation	\$400,000.00	\$10,000.00
Design	\$50,000.00	
<b>SUBTOTAL</b>	<b>\$450,000.00</b>	<b>\$10,000.00</b>
<b>TOTAL EXPENSES</b>		<b>\$460,000.00</b>
 <b>BUDGET NARRATIVE</b>		
Extend a portion of the outer wall on east side of building approximately 10 feet near main entrance, rebuild entryway, renovate interior offices and common area to better accommodate office staff and visitors, maintaining sufficient safe social distancing.		

*A complete cost estimate must be attached to the application.*

**Community Center Renovation/ Expansion Staff  
Offices/Entryway**

Structural/Carpentry	300,000
Mechanical/HVAC	50,000
Electrical	40,000
Plumbing	10,000
Landscaping/Hardscape	10,000
Design	50,000
	460,000

Prepared by Dick Wallace, Town Engineer