



APPLICATION

Human Services Department

Housing and Community Development Division


Community Development Block Grant - CARES Act (CDBG-CV)

Special Funding Request

Prevent, Prepare for, Respond to the coronavirus or like pandemic

Name of Applicant	Town of Gila Bend		
Name of Project	Community Center		
National Objective	Benefit to Low-and Moderate-Income Individuals		
Eligible CDBG-CV Tieback	Prepare for		
Amount Requested	\$450,000.00		
Target Population	Area Based - based on census tract/block group		
Project Location	202 N. Euclid Avenue Gila Bend, AZ 85337		
2010 Census Tract(s) and Block Group(s)	7233.05 (block 1 and block 2)		
County Supervisor District	5	US Congress District	3

CERTIFICATION: We hereby submit this application for Community Development Block Grant – CARES Act (CDBG-CV) funding. We certify that, to the best of our knowledge and belief, the information included in this application has been carefully examined and is complete. Applicant understands and agrees to comply with the policies, rules and regulations applicable to the submittal of this application and any resulting activity if grant funding is awarded. The applicant acknowledges and commits to expending the awarded funding by June 30, 2023. It is further understood that written commitments presented in this application must be honored and will become a part of any subsequent funding contract.

Contact Person		Mayor/ Director	
Katherine Valenzuela		Chris Riggs	
Title		Title	
Town Manager		Mayor	
Email		Email	
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Address	644 W. Pima Street		
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Authorized Signature		Date	8/25/2021

PROJECT ACTIVITY AND NEED, COMMUNITY INVOLVEMENT, AND OUTCOME(S)

Describe the need that precipitates the need for the proposed project and how the project will address the preparation for, prevention of, and the underlying need for the project. Identify how the community has been involved in the development of the project. Provide a clear, outcome measurement of success for the project. Points Possible = 15

SCOPE OF WORK AND PROJECT NEED
<p>The coronavirus pandemic has fundamentally changed every aspect of our service delivery at the Community Center with the social distancing guidelines. When the Community Center renovation and expansion was completed in 2018, only the public areas, such as the dining room, kitchen, and bathroom were renovated. Two ADA-compliant showers were also installed. Staff offices were not renovated at all as the focus was on public areas.</p> <p>Two staff members for senior services, funded by Area Agency on Aging, share a 12 x 10 office. A second staff member overseeing both the Senior Center and Community Action Program has a 12 x 10 office, but often meets with more than one participant at a time. Confidentiality is key for these services and requires a private meeting space. With the six-foot social distancing guidelines, these small offices make it challenging to safely accommodate both staff and the public. The entryway extension would allow for more social distancing in</p>
COMMUNITY INPUT
<p>Community members have noted the small size of the two offices for both staff safety and participant safety since the start of the pandemic. Our Community Action Program recently moved back to its original location at the Community Center. Feedback from clients has been that additional lobby and office space to allow for privacy would be beneficial.</p>
MEASURABLE OUTCOME(S)
<p>Reconfigured/expanded staff offices and expanded entryway to allow for adequate six-foot social distancing.</p>

CDBG-CV TIEBACK

CDBG-CV funds must prepare for, prevent, or respond (CDBG-CV tieback) to the coronavirus or other like pandemics. In the space below provide a detailed project description, include in detail how the proposed project will meet the CDBG-CV tieback.

CDBG-CV TIEBACK DESCRIPTION
Reconfiguring/modifying staff offices. These offices were not part of the renovation project previously done at the Community Center because that project focused exclusively on the public areas of the building. Staff need to be able meet with clients privately in a well-ventilated and socially distanced setting. The Community Center staff continued to serve the public from the start of the pandemic to now. Service delivery was modified and different, but it happened Monday-Friday, even during the scariest times. The Center was closed for only 7 business days during this pandemic due to an exposure. Even then, volunteers and staff from other departments helped to provide services to our most vulnerable clients. Now is the time to be prepared for another potential public health issue for the sake of the community and the staff members who serve them.

BENEFICIARIES

If the project is a Low-and Moderate-Income Area, provide the qualifying census tracts and block group, from the list included in the NOFA, that would benefit from the CDBG-CV.

List is auto populated from the front page of application.

7233.05 (block 1 and block 2)

If the project is based a Limited-Clientele,

a. Are the beneficiaries a presumed benefit, (abused children, battered spouses, elderly persons -older than 62, severely disabled adults, homeless persons, illiterate adults, persons living with AIDS and migrant farm workers): Select One

b. Indicate the anticipated number of beneficiaries: _____

c. Describe how the demographic (race, ethnicity, income) will be recorded

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PROPOSAL BUDGET AND NARRATIVE

Budget for the program, including CDBG-CV and leveraged funds; use of funds to obtain measurable outputs and outcomes. The applicant provides a budget overview, with leveraged funds, a clear budget narrative, and a complete budget estimate with a breakdown of direct and indirect cost. The estimate is understandable and reasonable. The amount of CDBG-CV funding requested, along with other leveraged funds, would provide adequate funding for the applicant to complete the project. Points Possible = 15.

BUDGET OVERVIEW		
INCOME BUDGET		FUNDS
Maricopa County CDBG- CV funds		\$450,000.00
Applicant's Funds		\$10,000.00
Federal or State Funds		\$0.00
Other		\$0.00
TOTAL INCOME		\$460,000.00
EXPENDITURES	CDBG-CV FUNDS	NON-CDBG-CV FUNDS
Construction/Rehabilitation	\$400,000.00	\$10,000.00
Design	\$50,000.00	
SUBTOTAL	\$450,000.00	\$10,000.00
TOTAL EXPENSES		\$460,000.00
BUDGET NARRATIVE		
Extend a portion of the outer wall on east side of building approximately 10 feet near main entrance, rebuild entryway, renovate interior offices and common area to better accommodate office staff and visitors, maintaining sufficient safe social distancing.		

A complete cost estimate must be attached to the application.

**Community Center Renovation/ Expansion Staff
Offices/Entryway**

Structural/Carpentry	300,000
Mechanical/HVAC	50,000
Electrical	40,000
Plumbing	10,000
Landscaping/Hardscape	10,000
Design	50,000
	460,000

Prepared by Dick Wallace, Town Engineer