

Town of Gila Bend Planning Commission:

The Planning Commission shall be composed of a total of five members who shall be residents of the town. The members of the Commission shall be appointed by the Mayor, subject to the approval of the Council. These appointments shall be for a period of four years each, with the terms of members so staggered that the terms of no more than two members shall expire in any one year. The initial appointments shall be for one member for one year, one member for two years, one member for three years and two members for four years. Thereafter, all members shall be appointed for full four-year terms; except that, in the event of death or resignation of a member the vacancy may be filled for the unexpired term.

The term of all members shall extend until their successors are qualified; except that, three successive unexcused or unexplained absences from any regular or special meeting shall be grounds for termination at the will and pleasure of the appointing authority without the necessity of a hearing or notice and the action shall be final.

All members shall serve without pay. Members of the Commission may be reimbursed for actual expenses incurred in connection with their duties upon authorization or ratification by the Commission and approval of the expenditures by the Council.

The Commission shall elect a Chairperson and Vice-Chairperson from among its own members, who shall serve for one year or until their successors are elected and qualified.

The Chairperson shall preside at all meetings and exercise all the usual rights, duties and prerogatives of the head of any similar organization. The Chairperson shall have the power to administer oaths and to take evidence.

The Vice-Chairperson shall perform the duties of the Chairperson in the absence or disability of the Chairperson. Vacancies created by any cause shall be filled for the unexpired term by a new election.

Commission Duties/Responsibilities:

It shall be the duty of the Commission to recommend to the Council the establishment of various zoning districts within the town and to recommend the boundaries thereof and appropriate regulations to be enforced therein including from time to time any recommended changes in the number of zoning districts, the extent of their boundaries or the regulations in force therein.

Voting:

Three members shall constitute a quorum. The affirmative vote of three members shall be required for passage of any matter before the Commission. The minutes of the meetings shall reflect the "ayes" and "nays" cast on a particular measure and shall reflect the vote of each member present. A member may abstain from voting only upon a declaration that he or she has a conflict of interest; in which case, the member shall take no part in the deliberations on the matter in question.

Duties

1. Review and make recommendations to the Council regarding amendments to the Zoning Map.
2. Recommend to the Council any amendments to the regulations set forth in this Ordinance.
3. Review or delegate review of Site Plans for development of Multi-Family Dwellings, commercial uses and industrial uses and to determine the appropriate action and requirements for each Site Plan of the Development as required by this Ordinance.
4. Review and approve or deny applications for Conditional Use Permits.
5. Recommend to the Council a General Plan and amendments thereto.
6. Make recommendations to the Council on matters regarding the interpretation, enforcement, and administration of the Gila Bend Subdivision Ordinance, Chapter 12 of the Gila Bend Town Code.

To express your interest in volunteering for the Planning & Zoning Commission, please fill out an Interest Application and email it to Beth Sanchez-
bsanchez@gilabendaz.org