

NOTICE OF A PUBLIC MEETING

GILA BEND TOWN COUNCIL

January 9, 2018; 6:00pm

Gila Bend School District Media Center 308 N Martin Ave

Minutes

Pursuant to ARS 38-431.02, notice is hereby given that the TOWN COUNCIL will hold a special Council meeting on January 9, 2018 beginning at 6:00 p.m., in the Gila Bend School District Media Center located at 308 N Martin Avenue, Gila Bend, Arizona. **Council Members of the Town of Gila Bend Town Council will attend either in person or by telephone or video communication.** A copy of the final agenda will be available twenty-four hours prior to the meeting in the Town Clerk's Office, 644 West Pima, Gila Bend, AZ 85337.

I. CALL TO ORDER

- A. Call to order - **6:00 p.m.**
- B. Pledge of Allegiance - **Led by Mayor Sikes**
- C. Invocation – **Given by Council Member C. Turner**

II. ROLL CALL

Mayor Tommy Sikes - **Present**

Council Member Bill Hollowell - **Absent**

Vice-Mayor Chris Riggs - **Absent**

Council Member Clyde Kreeger - **Present**

Council Member Fernando Fernandez -  
**Present**

Council Member Chuck Turner - **Present**  
Council Member James Turner - **Present**

**Staff Present: Town Manager Michael Celaya, Town Attorney Steven McClure, Town Clerk Beverly Turner, Deputy Town Clerk Stacy Anderson, Community/Economic Development Director Tim Suan, Finance Director Stacey Young, Parks & Recreation Director Krista Vandermolen, Social Services Director Kathy Valenzuela and Casey Espinoza Water/Wastewater Technician.**

III. CONSENT AGENDA (all items subject to approval by a single motion; any Council Member may require any of these items to be voted on separately)

A. **Approval of Council Meeting Minutes:** The Mayor and Town Council may discuss and possibly take action on the approval of the December 12, 2017 regular meeting minutes. **Discussion and Action.**

B. **Payment of Claims:** The Mayor and Town Council may discuss and possibly take action to approve payment of claims in the amount of \$316,007.90 for the period of December 21, 2017 through January 4, 2018. **Discussion and Action.**

- **Council Member J. Turner wanted an explanation of how the Town tracks open purchase orders (P.O.'s). Finance Director Young explained that open P.O.'s is for charges less than \$25 and total of \$500 for a six-month period. The Town currently has two open P.O.'s; The hardware store and Ironwood Towing.**
- **A discussion ensued about certain payments and Finance Director Young explained all inquiries.**

**Motion to approve the Consent Agenda – Council Member J. Turner.**

**Second – Council Member Kreeger.**

**Motion passed with a voice vote.**

IV. NEW BUSINESS – Discussion and possibly action on the following items:

A. **Williams Street Improvements:** The Mayor and Town Council may discuss and possibly take on a proposal for the reconstruction of Williams Street. **Discussion and Action**

- Community Development Director Suan gave a presentation to Council regarding the proposal for the reconstruction of Williams Street. The proposed area is 1,239 feet in length and 23 feet wide. The street currently has serious issues with failing asphalt. The proposal is to include removal and replacement of the 4 existing pavement on Williams Street from the NW corner of the new Circle K Property to the intersection of Williams and Gila Blvd. The north side of the road is to have a thickened edge and the south side of the road will have curb and gutter. The Town has received two proposals; MCO & Associates: \$229,126.93 and Regional Pavement Maintenance: 181,378.11.
- A discussion ensued regarding the north side of the road not having curb and gutter.

Motion to table the item to allow staff to research the cost of adding curb and gutter to the north side of Williams Street – Council Member C. Turner.

Second – Council Member J. Turner.

Motion passed with a voice vote.

- B. **Rodeo Arena Sand Purchase:** The Mayor and Town Council may discuss and possibly take action waive the bidding requirements pursuant to the Town of Gila Bend Town Code Title 3, Chapter 38, Section 38.08 "Selection of Supplier" for the purchase of 600 tons of washed sand for the 2<sup>nd</sup> rodeo arena from Black Diamond Material in an amount not to exceed \$10,257.90. **Discussion and Action**

- Parks and Recreation Director VanderMolen informed the Council that she had received an additional quote that was for arena sand versus washed sand at a significantly lower cost. She also would like more time to research the difference between the two types of sand.

Motion to approve waiving the bidding requirements and authorize the purchase of sand for the second arena not to exceed \$10,257.90 – Council Member C. Turner.

Second – Council Member J. Turner.

Motion passed with a voice vote.

- C. **Ambulance Revenue and Cost Run Report for Fiscal Year 2016-2017:** The Mayor and Town Council may discuss and possibly take action to approve the Fiscal Year 2016-2017 Ambulance Revenue and Cost Run Report, including payment to Buckeye Valley Fire District in the amount of \$175,929.00. (Finance Director S. Young will present) **Discussion and Action**

Motion to approve the FY 2017 Ambulance Revenue and Cost Run Report and approve payment to Buckeye Valley Fire District in the amount of \$175,929.00 – Council Member J. Turner.

Second – Council Member Fernandez with Council Member C. Turner abstaining due to conflict of interest.

Motion passed with a voice vote.

- D. **Legislative State and Federal Agenda:** Town Manager, Michael Celaya will be presenting an overview on the development of a legislative State and Federal Agenda. **Discussion Only**

- Town Manager Celaya gave a presentation on the overview of the State legislative agenda.

- E. **RO Plant and Wastewater Plant Update:** Town Manager, Michael Celaya and



Water/Wastewater Tech, Casey Espinoza will present an update on the RO Plant and Wastewater Plant. **Presentation and Discussion.**

- **Water/Wastewater Technician Espinoza gave a presentation on the upgrades needed for the RO Plant and the Wastewater Treatment Plant. She reported on:**
  - **Wastewater Treatment Plant and RO Plant are aging facilities and the replacement of the booster pumps and motors and the cleaning of the membranes should occur within the next 1 – 3 years.**
  - **Replacement of damaged security gate.**
  - **Expansion of the office and lab.**
  - **Added inspections and repair of equipment.**
  - **The Doubletree Paper Mill's permit expires soon and they have been working on the renewal.**
  - **The Town currently has a violation from the Arizona Department of Environmental Quality (ADEQ) for excess boron in the water.**

V. MAYOR AND COUNCIL MEMBER'S REPORT ON CURRENT EVENTS

(This is the time Council Member's may present a brief summary on current events. The Council may not propose, discuss, deliberate or take any legal action on the information presented).

- **Council Member C. Turner commented that he appreciated the opportunity to meet the Public Works Director candidates at a luncheon last week. He also reported that the EMS Council Workshop went well and welcomed Mercy Flight 381 to town.**
- **Council Member J. Turner praised Parks & Recreational Director VanderMolen for a job well done on the Parade and Santa in the Park event.**

VI. TOWN MANAGER REPORT

(This is the time the Town Manager may present a brief summary on current events. The Council may not propose, discuss, deliberate or take any legal action on the information presented).

- **Town Manager Celaya was pleased with the amount of participation in the parade and the number of visitors that stayed and participated in the Santa in the Park and Parade festivities. He commented that many local businesses benefited financially from the events.**

VII. STAFF REPORTS

(This is the time Staff Member's may present a brief summary on current events. The Council may not propose, discuss, deliberate or take any legal action on the information presented)

A. **Financial Update:** Finance Director Stacey Young will present the Year-to-Date Financial Report. **Report Only**

- **Finance Director Young gave a presentation on the finances of the Town through December 31, 2017.**

B. **Social Services and Community Center Project:** Social Services Director Kathy Valenzuela will give an update on the Social Services Programs and the Community Center Expansion Project. **Report Only.**

- **Social Services Director Valenzuela gave an update on the Community Center Expansion and Social Services programs. She thanked Council Member Kreeger for volunteering to pick-up pallets of food for the food bank several times a month, for playing Santa at the Community Center and playing Santa at the Santa**



in the Park event.

C. **Holiday Light Parade, Santa in the Park and Gatlin Site Report:** Parks and Recreation Director, Krista VanderMolen will give a report on the Holiday Light Parade, Santa in the Park and the Gatlin Site. **Report Only**

- Parks and Recreation Director VanderMolen reported that there were between 1,000 and 1,200 spectators for this year's Light Parade with 27 entries.
- The Town received \$15,900 in sponsorships from many local businesses for the events.
- There were over 500 gifts and candy canes given to children this year. At one point in the evening there were over 270 people in line to see Santa.
- She thanked the Social Services Department for providing free cupcakes, cookies and hot chocolate throughout the evening.
- She reported that a Site Steward Program has been implemented and five site tours have begun to collect a base line collection of data for the Gatlin Site. They will return quarterly to update the data. There were tire tracks on one of the Gatlin Mounds due to a missing fence and gate.

VIII. CALL TO THE PUBLIC *(The procedures to follow if you address the Council are: Council requests that you express your ideas in three minutes or less and refrain from any personal attacks or derogatory statements about any individual. The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may respond to criticism made by those who have addressed the Council, may ask Staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.)*

- Resident Dianne Henry spoke about the Adelante Healthcare open house last Saturday.
- Resident Ron Henry commented on the LGIP account and voiced his concerns on the decrease of the balance. He also commented on the Council Workshop on January 6<sup>th</sup> and wanted to know why it was held in Maricopa.
- John Novak from the Countyline Fire District spoke about the possible Gila Bend Fire equipment donation to Countyline Fire District.
- Resident Fred Hull spoke about the work done on correcting the street signs and the possible clean-up of burned building on the south side of Town.
- Resident Chris Hubbard spoke about an upcoming meeting with the Chamber of Commerce, the School District and the Town to collaborate on communication.

IX. FUTURE AGENDA ITEMS

(This is the time Council Member's may request items be placed on future agenda's).

- Council Member C. Turner asked to have how the Town deals with costs and money available in the General Fund to be placed on the next Council Meeting as a discussion item.
- Council Member J. Turner would like to have place as an action item on the next Council Meeting the possibility of donating Gila Bend Fire Department vehicles to Countyline Fire District.

X. EXECUTIVE SESSION: Pursuant to A.R.S. §38-431.03(A)(3) for purpose of obtaining legal advice relative for any of the above agenda items as allowed by law. **Discussion and Action.**

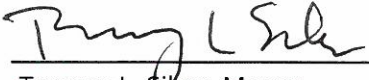
**No Executive Session called**

XI. **ADJOURNMENT – 7:55 p.m.**

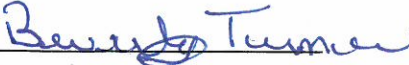
**Motion to adjourn – Council Member Fernandez.**

**Second – Council Member C. Turner.**

**Motion passed with a voice vote.**

  
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Tommy L. Sikes, Mayor

ATTEST:

  
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Beverly Turner, MMC  
Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the Council Meeting held on January 9, 2018 and that the meeting was duly called and posted and that a quorum was present.

\_\_\_\_\_  
Beverly Turner, MMC  
Town Clerk

Minutes approved at the January 23, 2018 Council Meeting.