

NOTICE OF A PUBLIC MEETING

GILA BEND TOWN COUNCIL

March 13, 2018; 6:00pm

Gila Bend School District Media Center 308 N Martin Ave

STATEMENT OF COUNCIL ACTIONS

Pursuant to ARS 38-431.02, notice is hereby given that the TOWN COUNCIL will hold a **regular** Council meeting on March 13, 2018 beginning at 6:00 p.m., in the Gila Bend School District Media Center located at 308 N Martin Avenue, Gila Bend, Arizona. **Council Members of the Town of Gila Bend Town Council will attend either in person or by telephone or video communication.** A copy of the final agenda will be available twenty-four hours prior to the meeting in the Town Clerk's Office, 644 West Pima, Gila Bend, AZ 85337.

I. CALL TO ORDER

- A. Call to order - **6:00 P.M.**
- B. Pledge of Allegiance
- C. Invocation

II. ROLL CALL

Mayor Tommy Sikes	Council Member Clyde Kreeger
Vice-Mayor Chris Riggs	Council Member Chuck Turner
Council Member Fernando Fernandez	Council Member James Turner
Council Member Bill Hollowell	

III. Presentation:

- A. **Maricopa County Rabies and Animal Control:** Al Aguinaga, Field Enforcement Division Manager of Maricopa County Rabies and Animal Control will present an overview of services provided by Maricopa County Rabies and Animal Control. **Presentation and Discussion**
- B. **Financial Update Presentation:** Town Manager Michael Celaya will present a year to date financial report. **Report and Discussion**

IV. CONSENT AGENDA (all items subject to approval by a single motion; any Council Member may require any of these items to be voted on separately).

- A. **Approval of Council Meeting Minutes:** The Mayor and Town Council may discuss and possibly take action on the approval of the following meeting minutes:
 - February 13, 2018 regular meeting
 - February 20, 2018 work session
 - February 20, 2018 special meeting**Discussion and Action. Approval of the February 13, 2018 regular meeting minutes, the February 20, 2018 work session minutes and the February 20, 2018 special meeting minutes.**
- B. **Payment of Claims:** The Mayor and Town Council may discuss and possibly take action to approve claims in the amount of \$136,820.06 for the period of February 8, 2018 through February 22, 2018. **Discussion and Action. Approval of claims in the amount of \$136,820.66 for the period of February 8, 2018 through February 22, 2018.**

V. NEW BUSINESS – Discussion and possibly action on the following items:

- A. **Butterfield Stage Days:** Parks and Recreation Director Krista VanderMolen will give a report on the Butterfield Stage Days Event and introduce the 2018 Butterfield Stage Days Rodeo Queen. **Discussion Only**
- B. **Ordinance 18-01/Town Code Update:** The Mayor and Town Council may discuss and possibly take action to adopt Ordinance 18-01, an ordinance of the Common Council of the Town of Gila Bend, Maricopa County, Arizona, enacting and adopting a supplement to the Code of Ordinances for the Town of Gila Bend, Arizona and declaring an emergency. **Discussion and Action. Adoption of Ordinance 18-01 enacting and adopting a supplement to the Code of Ordinances.**
- C. **Donation Request:** The Mayor and Town Council may discuss and possibly take action on a donation request submitted by Diane Dempsey, President of the Gila Bend Lions Club in support of the 36th Annual Lion's Club Bike-A-Thon Event and other Lion's projects. **Discussion and Action. Approval of a donation request for \$250 for the Gila Bend Lion's Club in support of the 36th Annual Lion's Club Bike-A Thon Event and other Lion's projects.**
- D. **Professional Service Agreement:** The Mayor and Town Council may discuss and possibly take action to enter into a Professional Service Agreement with Interim Public Management to assist in the Town's Financial Procedures. **Discussion and Action (Item tabled from the February 20, 2018 special meeting). Approval of the professional service agreement between Interim Public Management and the Town to assist in the Town's financial procedures for 30 days.**
- E. **2016-2017 Independent Audit Report and Financial Statement:** The Mayor and Town Council may discuss and possibly take action to approve the 2016-2017 Annual Financial Statement and Independent Audit Report prepared by Colby & Powell. **Discussion and Action. Approval of the FY 2016-2017 Annual Financial Statement and Independent Audit Report prepared by Colby & Powell.**
- F. **Grant Agreement from the Arizona Community Foundation:** The Mayor and Town Council may discuss and possibly take action to approve a grant agreement from the Arizona Community Foundation for FY 2017/2018 in the amount of \$5,000 for the purchase of a utility trailer. **Discussion and Action. Approval of a grant agreement from the Arizona Community Foundation for FY 2017-2018 in the amount of \$5,000 for the purchase of a utility trailer.**
- G. **Grant Application to St. Mary's Food Bank:** The Mayor and Town Council may discuss and possibly take action to approve the submittal of a grant application to St. Mary's Food Bank to expand food programming and services for FY 2017-2018 in an amount not to exceed \$200,000.00. **Discussion and Action. Approval to submit a grant to St. Mary's Food Bank to expand food programming and services for FY 2017-2018 in an amount not to exceed \$200,000.**

- H. **LTAF Funding for Transportation:** The Mayor and Town Council may discuss and possibly take action to approve the submission of a grant application to the Arizona Lottery Fund in the amount of \$5,631 for Fiscal Year 2018-2019. **Discussion and Action. Approval to submit a grant application to the Arizona Lottery Fund in the amount of \$5,631 for FY 2018-2019.**
- I. **Purchase of Freezer:** The Mayor and Town Council may discuss and possibly take action to approve the purchase of a walk-in-freezer in an amount not to exceed \$30,972.23 from Precision Stainless Solutions for the Community Center Expansion Project and waive bidding requirements pursuant to Title 3, Chapter 38, Section 38.06. The purchase is fully funded through the Area Agency on Aging. **Discussion and Action. Approval of the purchase of a walk-in-freezer in the amount of \$30,972.23 from Precision Stainless for the Community Center Expansion Project and to waive bidding requirements pursuant to Title 3.38.06.**
- J. **RO Plant Repairs:** The Mayor and Town Council may discuss and possibly take action regarding repairs to the Town of Gila Bend Reverse Osmosis Plant. **Discussion and Action. Approval of repairs to the Town of Gila Bend Reverse Osmosis Plant.**
- K. **Community Center Expansion Project Cash Flow:** The Mayor and Town Council may discuss and possibly take action to authorize staff to utilize the Wells Fargo Account (former LGIP Account) for cash flow purposes for the Community Center Expansion Project payment applications with reimbursement to the account upon receipt of the Town's CDBG reimbursement from Maricopa County. This project is funded by a Community Development Block Grant and is a cost-reimbursement contract. **Discussion and Action. Approval to authorize staff to utilize the Wells Fargo Account for cash flow purposes for the Community Center Expansion Project payment applications with reimbursement to the account upon receipt of the Town's CDBG reimbursement from Maricopa County.**
- L. **Volunteer Fire Assistance Grant Award and Acceptance:** The Mayor and Town Council may discuss and possibly take action to authorize the Town Manager to enter into an agreement Arizona Department of Forestry and Fire Management to accept grant funding in the amount of \$7,433.00, authorize match requirements in the amount of \$7,448.00 and implement grant project by June 30, 2018. This award is for the purchase of 18 P25 Radios and chargers for the Fire Department. **Discussion and Action. Approval to enter into an agreement Arizona Department of Forestry and Fire Management to accept grant funding in the amount of \$7,433.00, authorize match requirements in the amount of \$7,448.00 and implement grant project by June 30, 2018. This award is for the purchase of 18 P25 Radios and chargers for the Fire Department.**
- M. **Community and Economic Development:** Community and Economic Development Director Tim Suan will give an update on current growth, development and barriers within the Town. **Presentation and Discussion.**
- N. **Brownfield/Desert Rest Demolition Project:** Community Services Director Kathy Valenzuela will give a status update on the Brownfield/Desert Rest Demolition Project funded through the Arizona Department of Environmental Quality. **Discussion Only.**

- O. **Rural Metro EMS/Fire Proposal:** The Mayor and Town Council may discuss and possibly take action on a proposal from Rural Metro to provide EMS Services. **Discussion and Action. Tabled until Tuesday, March 20, 2018 at Special Council Meeting.**
- V. MAYOR AND COUNCIL MEMBER'S REPORT ON CURRENT EVENTS
(This is the time Council Member's may present a brief summary on current events. The Council may not propose, discuss, deliberate or take any legal action on the information presented)
Mayor Sikes will report on an emergency expenditure related to the repair of Engine 381 pursuant to Town Code Title 3, Chapter 38, Section 38.04.
- VI. TOWN MANAGER REPORT
(This is the time the Town Manager may present a brief summary on current events. The Council may not propose, discuss, deliberate or take any legal action on the information presented)
- VII. CALL TO THE PUBLIC *(The procedures to follow if you address the Council are: Council requests that you express your ideas in three minutes or less and refrain from any personal attacks or derogatory statements about any individual . The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may respond to criticism made by those who have addressed the Council, may ask Staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.)*
- IX. FUTURE AGENDA ITEMS
(This is the time Council Member's may request items be placed on future agenda's)
- X. EXECUTIVE SESSION: Pursuant to A.R.S. §38-431.03(A)(3) for purpose of obtaining legal advice relative for any of the above agenda items as allowed by law. **Discussion and Action**
- XI. ADJOURNMENT - **8:24 p.m.**